

# How we use personal information when working with children and young people

At DSFRS we have a youth intervention strategy; designed to reduce fire risk and fire crime through education. Our activities include the Fire Setter Intervention Programme, Phoenix and Cadet Schemes, Early Learning Fire Safety for early learning practitioners and a School Education Programme. We have a separate privacy notice for our Fire Setter Intervention Programme which can be accessed [here](#).

## Fire Cadet and Phoenix Schemes

Fire Cadets is a programme open to young people between the ages of 12 to 16. Every week up to 14 Cadets attend their local Fire Station for 2 hours to take part in firefighter activities.

Phoenix provides an opportunity for young people to work with the Fire Service and take part in a variety of challenges that help to build self-esteem, develop leadership, improve communication skills and increase their motivation as a stepping stone to future success.

## Cadet and Phoenix Data & Purpose

- contact details of the participant (name, address, contact no)
- date of birth of the participant
- emergency contact details for the participant (parent or guardian)
- photos of scheme participation

Data that is collected is used to:

- Deliver and manage safety courses and services for young people
- Evaluate and promote course effectiveness

## Early Learning and School Education

We offer a range of carefully monitored and evaluated education programmes which align clearly with our Community Safety priorities and current National Curriculum guidelines.

We do not collect any personal information in respect of young persons or children in order to carry out these activities.

For more information on how we work with young people, refer to our Young People section on the website.

## Our Lawful Basis

We are legally obliged under the Fire Services Act 2004 to provide fire safety advice and our youth intervention strategy is part of our Community Safety prevention work.

The processing of the personal data is therefore necessary for a public interest service carried out under our lawful authority.

## Sharing Information

We have a responsibility to promote social wellbeing and prevent harm. To ensure you receive relevant services and we improve our own, we often work with other authorities, agencies and partners including;

- Other fire and rescue services (anonymised data for research purposes)
- Community organisations
- Councils
- Police and other emergency services
- Social services
- Educational services
- Health services
- The Home Office (anonymised for statistical reporting)

If we identify a safeguarding concern as part of our engagement, we have a legal obligation to work with our statutory partners to safeguard children under the 'Working together to safeguard children': A guide to inter-agency working to safeguard and promote the welfare of children March 2015.

We will therefore share our concerns with the most appropriate partner.

## How long its kept

All information is stored on a database and is subject to our information security controls and policies.

Phoenix and Cadet data is only kept for the duration of the schemes. Phoenix is a 5 day course and data is securely destroyed after it has ended. Fire Cadets typically lasts for the academic year but this could be extended. All information held on cadet participants is destroyed at the end of the course term.