

How we use personal information for our Prevention Work

Our prevention work is the first step in reducing the risk of having a fire in your home and we do this by offering members of the community a free Home Safety Visit.

Type of Data

The categories of personal and special data collected include:

- The occupant's contact details (name, address, telephone no and confirmation of whether individuals are over the age of 65 or 85 or under the age of 18).
- We will collect date of birth and GP Surgery if we need to make a sensory loss referral.
- Information relating to any vulnerability identified during the visit (including relevant health information, such as visual impairment or hearing loss, and relevant lifestyle information).

Our Lawful Basis

There is a substantial public interest in improving fire safety and saving lives. We collect personal information to exercise our statutory function under the Fire Services Act 2004 to promote fire safety (Core Function 6 Fire Safety) and the duty to promote the well-being of individuals under the Care Act 2014. (GDPR Articles 6e and 9g, Data Protection Act 2018, schedule 1, para 6).

Information Sharing

- If we fit a hard of hearing smoke alarm in your property; we will ask your consent to share your name, address, date of birth and GP Surgery with the sensory loss teams within Devon and Somerset County Councils.
- We work with statutory and non-statutory community partners to ensure members of the community are safe in their homes. Sometimes it is necessary for us to make referrals to our partner organisations to support our prevention work and we are legally obliged to do this under the Fire Services Act 2004.
- We will make referrals to non-statutory community partners, with your consent, for additional support such as; help with shopping, befriending services or other needs discussed with you.
- We will ask for your consent to refer you onto the Priority Services Register which is administered by Wales and West Utilities Ltd.
- Our non-statutory partners make referral requests to us to carry out a home safety visit. We have partnership agreements in place with each of our recognised partners which set out the governance and lawful basis for sharing name and contact details. Our

partners will ask for your consent to make a referral when they think you will benefit from a home safety visit from us. The categories of partner organisations we work with include:

- Charities
- Care Agencies
- Housing Associations
- Utility Companies
- Police
- NHS
- Social Services
- Local Authorities

How Long It's Kept

We normally keep home safety visit information for ten years. (However, where we have identified a high safety risk for an individual we will retain the relevant information for as long as it remains current even if that is longer than 10 years.)