

## How we use personal information from cameras

We have installed CCTV on some of our premises for the purposes of monitoring the security of our premises, public and staff safety and the prevention and detection of crime. We consider this to be in the public interest (GDPR article 6,e) in our lawful authority under the Fire and Rescue Services Act, as well as Section 163 of the Criminal Justice and Public Order Act 1994 and the Crime and Disorder Act 1998.

We also use cameras in some of our operational and service owned vehicles for the purpose of staff driver training. This is part of our statutory duties to provide trained firefighters under the Fire and Rescue Services Act and for our legitimate interest in administering insurance claims.

### Our Lawful Basis

We carry out the processing of images as a public authority / carrying out a task in the interest of the public.

In all locations, we have placed appropriate signs to notify you that CCTV is in operation, their intended purpose and our contact details.

### Information Sharing

Where we receive requests for the footage we have captured, we disclose in accordance with the codes of practice issued by the Information Commissioner and the Home Office.

We only disclose images and audio to other authorised bodies for the purposes stated above.

### How Long It's Kept

Images captured by our premises and operational vehicle CCTV will not be kept for longer than 28 days. However, on occasions where there may be a need to keep images for longer, for example where a crime is being investigated, we retain the right to do so. Images captured for driver training purposes are kept for 3 years.

### Your Rights

You have the right to see CCTV images of yourself and be provided with a copy of the images where it is possible and proportionate to identify an individual. For example, it is unlikely that we would be able to identify individuals from our vehicles and will require specific information regarding dates, times and locations to consider how proportionate the request is. Please [see here](#) for more information about your rights and how to make a request.